

作文1: 介绍城市概况 Due 2/1 (Bring a hard copy to class)

你可以介绍自己熟悉的一个城市（中国、美国或者其他国家都可以）。

(This essay can be part of your next writing assignment coming up soon, which will be a group project to introduce a **major Chinese city in the western region of China** and compare it to a city in America or another country. So it's better that plan ahead. You may want to find a partner for your group project now and start planning together!)

1. 评分 Grading: 这个作文大约占课程总分的5%

Your grade for this essay will be largely based on your first draft and effort. The second draft is mainly for improvement on your language and organization.

2. 写作要求 Writing Guidelines:

- 1) 长度Length: 至少800字, 3-4段
- 2) 主要内容Main Topics: Use the worksheet on WB p. 128 to organize your information. You are expected to present and discuss some statistics or numerical data (e.g. numbers, %, and relevant verbs and expressions).
- 3) 段落结构 Paragraph Structure: Have a clear beginning (topic sentence) and closing for each paragraph. For clarity and smooth transition of subtopics, try the three connective devices as introduced in TB pp. 204-05 (a, b and c).
- 4) 细节描述 Supporting detail: Use the *General + Specifics* or *Specifics + General Comment* structure (see TB p. 194, 232 for examples and ideas)
- 5) 检查校对Proofreading: Check for errors for three rounds before submission: characters, punctuation marks, numerical data.

3. 交稿格式要求 Formatting and Submission:

Use the following format and information for all essay submissions

作文1 初稿 [你的中文名、英文名] 题目: 介绍城市: [your city name here] 【字数 # # #】

字体字号font and size: 宋体 Songti or Simsun preferred, 5号字 (11 pt.)

行距 Line spacing: 1.5

页边 Margin 1 inch on left and right

(Note if you have two pages with only one or two lines on Page 2, please adjust line spacing or margins to fit your text to one page.)

Bring a hard copy to class on Tue 2/1.

Don't send your Word file this round, but I will need both your first and second drafts in Word later.

4. 语言表达参考资料 Language Use Reference:

WB p. 128: Worksheet with topics and examples

TB pp 204-05: Connective devices

TB p.194, p.232: General statements and supporting details, examples and exercises

TB pp. 266-67 (Appendix II): Sentence forms and key structures

TB pp. 277-78 (Appendix III): Text with description and comparison

WB pp.116, 122 (Chunking Exercises): Commonly used phrases